

## **Grading Policy**

- **No late reading logs**, even if you are absent. (Must be updated before 5:00 pm on Friday at the latest - really should be updated Thursday night.)
- One day late (unexcused) is 75% of the grade received
- Two days late (unexcused) is 50% of the grade received (Ex. 50% of 90 = 45)
- Two days late cannot go past end of semester deadline
- No work will be accepted this semester past two days late (at 50% credit)
- If **excused absence**, one day late per day is excused
- **Major projects and long-term assignments**- will not be accepted as “on time”, unless excused by an absence on the day it's due. If absent on the due date it must be submitted **upon return**.
- **Incomplete tests** must be finished within two days of original test date, unless excused absence (mostly specific to math).

## **Clarification of Extra Credit:**

- Extra credit is in addition to completed assignments turned in on time. It is not to take the place of assignments not completed or turned in.
- Extra credit must be arranged with the teacher in advance.

**\*\*Keep in mind, teachers enter grades in the online grade-book weekly. So, the online grade-book cannot be used as a reference point to be sure work is turned in within the two day late policy. It is the student's responsibility to know if they turned in the paper when due. We have encouraged students to make a note in their agenda when an assignment is not turned in on time.**